

Student Progression Administrator Team

...or SPA team, as we're known

Student Progression Administrators - SPAs

Your Student Progression Administrator (SPA) team can work with you when you are facing difficult issues that may affect you and your ability to engage with your studies.

- They can help by connecting you with appropriate support for your concerns.
- They are: Rachel Davies, Warren Fournier & James Yu.
- They work both from the School Office & remotely.
- They provide timely guidance via Teams, Telephone, email & where possible in-person.
- They offer bookable 121's and drop-ins and they can also provide guidance and support referrals via email.

How can the SPA team help?

The SPA team can advise students on a wide range of pastoral topics; these include but aren't limited to:

- Student Engagement & Attendance
- Student Support Referrals and signposting to wider University Support Services
- Late/Non-Submissions & Personal Mitigating Circumstances (PMC's)
- Advice and Guidance on Academic Regulations
- Referrals for Academic Support and Academic Skills
- Interruptions & Withdrawal Guidance

How can you contact the SPA Team?

Email: SEE-SPA@Salford.ac.uk

Tel: 0161-295-5338 Option 4

You can also book a 121 or drop-in with this link:

<https://outlook.office365.com/owa/calendar/SEESPA2@edu.salford.ac.uk/bookings/>